

## Institutional Factsheet:

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Széchenyi István University
Erasmus Code	HU GYOR01
Adresse	H-9026 GYOR, Egyetem ter 1.
EUC	49429-LA-1-2014-1-HU-E4AKA1-ECHE
Institution website	<a href="http://uni.sze.hu">http://uni.sze.hu</a> ; <a href="http://ipc.sze.hu">http://ipc.sze.hu</a>
Online course catalogue	<a href="http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list">http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list</a>

#### 1.2. Main contacts

<b>Contact persons</b>	Prof. BULLA Miklós Erasmus institutional coordinator <a href="mailto:bulla@sze.hu">bulla@sze.hu</a> Administrative Contact:  Ms. MÉSZÁROS Márta International Office Tel: +36 96 503-415 <a href="mailto:mmzs@sze.hu">mmzs@sze.hu</a>
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### 2. Detailed requirements and additional information

#### C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies	All fields	English/Hungarian	B1
Staff Mobility for Teaching	All fields	English/Hungarian	B2

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

#### D. Additional requirements

HU GYOR01: [http://ipc.sze.hu/en\\_GB/information-for-incoming-students](http://ipc.sze.hu/en_GB/information-for-incoming-students)

Due to its infrastructure, students/staff with special needs are welcome at the Szechenyi Istvan University. Contact: [pgerti@sze.hu](mailto:pgerti@sze.hu)

#### E. Calendar

**Nomination Deadlines:** Applications/information on students nominated must reach our institution by:

Autumn term (please specify)	June 1 <sup>st</sup>
Spring term (please specify)	November 1 <sup>st</sup>

**Decision Response:** As receiving institution the University of XXX will send its decision within XXX weeks.

**Transcripts of Records:** A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

**Termination of Agreement:** A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Grading system

**Grading system:** HU GYOR01: [http://ipc.sze.hu/en\\_GB/ects](http://ipc.sze.hu/en_GB/ects)

### G) Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	<b>Office of Immigration and Nationality - Regional Directorate of Western Transdanubia</b>
<b>Responsibility</b>	visa, immigration issues
<b>Contact details</b>	<b>Address:</b> H- 9026 Győr, Szövetség u. 15-17. <b>Phone:</b> +36-96-510-696, 510-799
<b>Website</b>	<a href="http://www.bmbah.hu/teruleti_szervek.php?city=21&amp;specialization=0&amp;function=0&amp;region=0">http://www.bmbah.hu/teruleti_szervek.php?city=21&amp;specialization=0&amp;function=0&amp;region=0</a>

### H) Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm) . We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	<b>National Health Insurance Fund - Department for International and European Union Affairs</b>
<b>Responsibility</b>	general insurance
<b>Contact details</b>	<b>Address:</b> H-1139 Budapest Váci út 73/A. <b>Phone:</b> +36-1-350-1618 <b>Email:</b> <a href="mailto:nemzetk@oep.hu">nemzetk@oep.hu</a>
<b>Website</b>	<a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>

### I) Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Ms. MÉSZÁROS Márta
<b>Responsibility</b>	International Office
<b>Contact details</b>	<a href="mailto:mmzs@sze.hu">mmzs@sze.hu</a>
<b>Website</b>	<a href="http://ipc.sze.hu/en_GB/accomodation">http://ipc.sze.hu/en_GB/accomodation</a>