

FACT SHEET

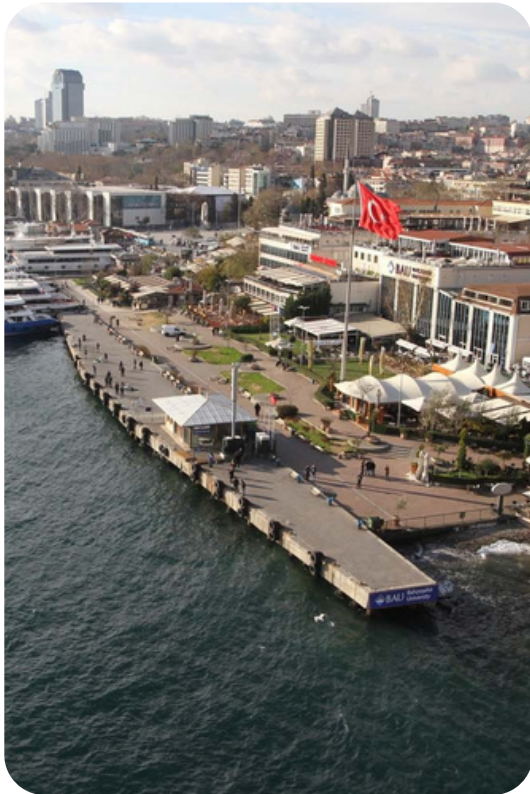
BAHCESEHIR UNIVERSITY

BAU Exchange Office. 2022-2023
academic year

BAU^{GLOBAL}
EXCHANGE



Erasmus+



Bahçeşehir University (BAU) is a foundation University which was established in 1998 by Turkey's largest private educational institution, Bahçeşehir Uğur Educational Institutions. There are currently **24.772 students** and **1351 academic staff** in **nine faculties** and **four graduate schools**.

THERE ARE:

- 9 Faculties
- 6 Campuses
- 19.337 Undergraduate Students
- 1.469 Students of Vocational School
- 5.953 MA/Doctoral students
- 37.337 Alumni
- 5.589 International Students
- 81 Student Clubs
- +200 Erasmus+ Agreements
- 25 World Exchange Agreements (MoU)
- 1.351 Academician
- 592 Administrative

UNIVERSITY IN THE HEART OF *Istanbul*

BAU is one of the biggest International Universities in Istanbul. There are over 5000 **international students** in BAU

It is located in the center of the city, right on the coast of Bosphorus

The uniqueness of BAU lies in the fact that we have 6 campuses located in the most popular and fascinating places in the city.

ABOUT INSTITUTION

MAIN INFORMATION

Institution:	Bahcesehir University
Erasmus Code:	TR ISTANBU08
Address:	Yıldız, Çırağan Cd., 34349 Beşiktaş/İstanbul
Contact for incoming exchange students:	incoming@int.bau.edu.tr
Telephone:	(0212) 381 59 44
E-mail:	bauexchange@int.bau.edu.tr

#BAUEXCHANGE *Team*



AYLIN CAN
Erasmus+ Institutional
Coordinator
e-mail: aylin.can@int.bau.edu.tr



ÖZGE NUR ÖZÇELİK
Incoming Students
and Staff Mobility
Coordinator
e-mail: incoming@int.bau.edu.tr



CANSU ŞENBAHAR
Exchange Study Programs
Outgoing Coordinator
e-mail: outgoing@int.bau.edu.tr



ARAS İYTANIR
Exchange Programs Assistant
Coordinator (Outgoing
Traineeship and
Consortia)
e-mail: aras.iyitanir@bau.edu.tr

CHAPTER 1: IMPORTANT DATES & DEADLINES

SPRING SEMESTER

Orientation:
Lectures:
Examination period:
Results:

AUTUMN SEMESTER

Orientation:
Lectures:
Examination period:.....
Results:

NOMINATION PERIODS

- **FALL SEMESTER:** 15th of June
Students will have a month to complete their applications and send required documents after the nomination deadline.
- **SPRING SEMESTER:** 15th of November
Students will have a month to complete their applications and send required documents after the nomination deadline.

DECISION RESPONSE

- Decision will be sent by email within **2 to 6 weeks** after the application is completed

TRANSCRIPT OF RECORDS

- The Transcript of Records will be issued no later than 6 ***weeks after the announcement of grades/*** assessment period has finished at our institution.

CHAPTER 2 : ACADEMIC INFORMATION



TYPE OF MOBILITY	SUBJECT AREA	LANGUAGE(S) OF INSTRUCTION	RECOMMENDED LEVEL
<ul style="list-style-type: none"> Student Mobility for Studies 	100% English/ALL (except law, health sciences and some Masters Programs)	English	Minimum B1
<ul style="list-style-type: none"> Staff Mobility for Teaching/Training 	100% English/ALL	English	Minimum B2

TERMINATION OF AGREEMENT

In the event of unilateral termination of this agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

GRADING SYSTEM

LETTER GRADE	GPA	SCALE OF 100	ECTS	PERCENTAGE	DEFINITION	EXPLANATION
A	4.00	90 - 100	A	10 %	EXCELLENT	outstanding performance with only minor errors
A-	3.67	85 - 89				
B+	3.33	80 - 84				
B	3.00	75 - 79	B	25 %	VERY GOOD	above the average standard but with some errors
B-	2.67	70 - 74				
C+	2.33	65 - 69				
C	2.00	60 - 64	C	30 %	GOOD	generally sound work with a number of notable errors
C-	1.67	55 - 59	D	25 %	AVERAGE	fair but with significant shortcomings
D+	1.33	50 - 54				
D	1.00	45 - 49				
I			FX		FAIL (INCOMPLETE)	Fail - some more work required before the credit can be awarded
F	0.00	44 and lower	F		FAIL	Fail - considerable further work is required

GRADING SYSTEM FOR ALL DEPARTMENTS (EXCEPT ARCHITECTURE)

GRADING SYSTEM FOR ARCHITECTURE DEPARTMENT

LETTER GRADE	GPA	SCALE OF 100	ECTS GRADE	PERCENTAGE	DEFINITION	EXPLANATION
A	4.00	90 - 100	A	10 %	EXCELLENT	outstanding performance with only minor errors
A-	3.67	87 - 89				
B+	3.33	84 - 86				above the average standard but with some errors
B	3.00	80 - 83	B	25 %	VERY GOOD	
B-	2.67	77 - 79				
C+	2.33	74 - 76				generally sound work with a number of notable errors
C	2.00	70 - 73	C	30 %	GOOD	
C-	1.67	67 - 69				fair but with significant shortcomings
D+	1.33	64 - 66				
D	1.00	60 - 63	D	25 %	AVERAGE	
D-	0.67	57 - 59				performance meets the minimum criteria
E	0.33	54 - 56				
F	0.00	50 and lower	F	10 %	PASS	
F-						Fail - some more work required before the credit can be awarded
I						Fail - considerable further work is required

ACADEMIC CORDINATORS

- GRADUATE PROGRAMS**

Institute of Graduate Programs (All Graduate Programs/ MBA and PhD)

Tuana Bekirağaoğlu (İdari Kadro)

İrem Şanal (Akademik Kadro)

- SCHOOL OF APPLIED SCIENCES:**

Dr. Zeynep TACER CABA (Gastronomy Academic Coordinator)

zeynep.tacercaba@sad.bau.edu.tr

Efe Kaan ULU (Gastronomy Assistant Coordinator) efekaan.ul@sad.bau.edu.tr

- FACULTY OF COMMUNICATION:**

Dr. Sinan Aşçı (All departments) sinan.asci@comm.bau.edu.tr

FACULTY OF ARCHITECTURE AND DESIGN

Dr. Sinem KÜLTÜR (Architecture) sinem.kultur@arc.bau.edu.tr

Dr. Efsun EKENYAZICI GÜNEY (Interior Architecture & Environmental Design)

efsun.ekenyazici@arc.bau.edu.tr

Assist.Prof. Dr. Renk DİMLİ ORAKLIBEL (Industrial Product Design)

renk.dimlioraklibel@arc.bau.edu.tr

- FACULTY OF MEDICINE:**

Assoc. Prof. Yeşim Neğiş yesim.negis@med.bau.edu.tr

- **FACULTY OF LAW:**

Assist. Prof. Gülen Sinem Tek sinem.tek@law.bau.edu.tr

Research Assist. Nihal Özkardes nihal.ozkardes@law.bau.edu.tr

- **FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES:**

Assoc. Prof. Selcen ÖNER, Faculty Academic Erasmus Coordinator
selcen.oner@eas.bau.edu.tr Assoc.

Prof. Bülent ANIL, World Exchange Programs Academic Coordinator
bulent.anil@eas.bau.edu.tr

Inst. Dila Asfuroglu, Department of Economics, Economics and Finance
dila.asfuroglu@eas.bau.edu.tr

Assist.Prof. Kaya AKYILDIZ, Department of Sociology kaya.akyildiz@eas.bau.edu.tr

Assist. Prof. Bahar Tanyas, Department of Psychology
bahar.tanyas@eas.bau.edu.tr

Assist. Prof. Zekeriya Tüzen, Departments of European Union Relations, Political Science and International Relations zekeriya.tuzen@eas.bau.edu.tr

Assist Prof. Ayla Esen, Departments of International Trade, Logistics Management,
ayla.esen@eas.bau.edu.tr

Assist. Prof. H. Övgü TÜZÜN, Department of American Culture and Literature
ovgu.tuzun@eas.bau.edu.tr

Dr. Öğr. Üyesi Umut UĞURLU, Department of International Finance, Business Administration umut.ugurlu@eas.bau.edu.tr

- **FACULTY OF HEALTH SCIENCES:**

Pelin Pişirici pepin.pisirici@hes.bau.edu.tr

- **FACULTY OF EDUCATIONAL SCIENCES:**

Dicle Akay (All departments) dicle.akay@es.bau.edu.tr

- **FACULTY OF ENGINEERING AND NATURAL SCIENCES:**

Faculty of Engineering and Natural Sciences: Assist.Prof. Tarkan AYDIN (Computer Engineering and Artificial Intelligence) tarkan.aydin@eng.bau.edu.tr

Assist.Prof. Ömer POLAT (Electrical & Electronics Engineering)
omer.polat@eng.bau.edu.tr

Assist. Prof. Pınar Sarısaray BÖLÜK (Software Engineering)
pinar.sarisaray@eng.bau.edu.tr

Dr. Nezihe Küçük Yıldırım (Energy Systems Engineering)
nezihe.kucukyildiran@eng.bau.edu.tr

STUDENTS INFORMATION

IMPORTANT DOCUMENTS:

- ☐ Transcript of Records (latest version, stamped)
- ☐ Learning Agreement
- ☐ Photo of yours
- ☐ Copy of your passport

WHAT IS APPLICATION FORM?

After you will submit all required documents and fill all necessary information, you will be able view and **save your application form**.



If you don't have a printer or scanner, you can simply use mobile applications to sign and make a scan.

LEARNING AGREEMENT

- In order to prepare your Learning Agreement, you should know about the courses taught in Bahçeşehir University indeed. Here you can find out about what our courses are about and how many credits you will get:
<https://akts.bau.edu.tr/bilgipaketi/index/index/ln/en>
- Semesters 1, 3, 5 and 7 are **FALL semesters**.
Semesters 2, 4, 6 and 8 are **SPRING semesters**
- You do not need to choose courses **from one certain semester only**. If you're coming in Fall Semester, choose either from the first, third, fifth or seventh semester, and if you're coming in Spring Semester, choose either from the second, fourth, sixth or eighth semesters.
- **Course Restrictions:** Exchange students should choose %50 of their ECTS credits from the related department.

VISA | RESIDENCE PERMIT

After student applied to the Residence Permit and paid the Tax, he/she has to deliver the next document to the BAU Exchange Office:

- Tax Payment Receipt *[Signature and stamp are needed]*
- Copy of Passport ID Page
- Copy of Passport Entrance Stamp to Istanbul
- Student Certificate
- 4 Biometric Passport-sized Photographs *[Resolution: 500pixels x 500pixels]*

Important notes for students:

1. Enter Turkey with your passport if possible.
2. Do not get a life insurance before arriving in Istanbul.
3. If your state and the Republic of Turkey have a bilateral social insurance agreement, bring a copy of your document. *(IMPORTANT: This agreements may be invalid when applying for the residence permit. Then you must get an insurance here in Turkey, in order to apply for the residence permit.)*
4. Before coming to Turkey, we suggest you to bring 6 identical passport size photos with you

HOUSING

Our university does not offer a dormitory. However, we provide some information about the dormitories nearby. Here is the list of the most popular ones:

CAMPUCITY (FEMALE DORM)

Contact: 02122757405
02123474617
05348920671

ADORA (FEMALE DORM)

Contact: 02122272760
05332580741

RAFINE (FEMALE DORM)

Contact: 02122385000

02122385001

05417979999

e-mail: info@rafine.com

BESIKTAS KIZ YURDU (FEMALE DORM)

Contact: 05316411212

05325026266

REPUBLICA

Contact: 02123183434

STUDENTS LEARNING MOBILITY (outgoing)

PROCESS OF STUDENTS MOBILITY

Announcement regarding the start of the application period will be sent students via e-mails and posted to our official website and social media pages:

<http://international.bahcesehir.edu.tr/exchange/>

https://www.instagram.com/bau_exchange/

LANGUAGE

Dates of the Language Proficiency Exam also will be announced through e-mails and posted on our official pages

. Format of the exam: written exam.

APPLICATION PERIOD

- Students can apply for the Learning Mobility Program through our official website.
- Students should take a print out of their application and submit it to the Departments' Exchange Coordinators. After that application process is going to be completed.
- GPA and Results of Language Exam will be considered during the ranking process.
- The ranking of students will be made by our office and given to the departments' academic coordinators.
- Students will be placed according to their total scores and preferences.

BEFORE MOBILITY

STUDENTS RESPONSIBILITY:

- Acceptance Letters,
- Learning Agreements,
- Provide EURO account information
- Provide Comprehensive Travel and Health Insurance (photocopy),

OFFICE RESPONSIBILITY:

- Provide a letter is given stating that they have been selected for the Erasmus + program and will receive a grant.
- OLS exam information will be sent to students' email accounts.
- Grant payments will be made as 80%/20%.

GROUPS	COUNTRIES	GRANT AMOUNT (INTERNSHIP)	GRANT AMOUNT (LEARNING)
1 and 2 groups countries	Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway, Germany, Austria, Belgium, France, Southern Cyprus, Netherlands, Spain, Italy, Malta, Portugal, Greece	600€/month	500€/month
3 group contires	Bulgaria, Chezch Republic, Estonia, Croatia, Latvia, Lithuania, Hungary, Macedonia, Poland, Romania, Slovakia, Slovenia, Turkey	400€/month	300€/month

AFTER MOBILITY

After students' return next docuemnts should be provided:

- Learning Agreement
- Official dates form
- Passport copy
- Transcript
- Participant's Report

Note: Students' grants are recalculated according to the Official Dates Form and passport photocopies, and the final payment will be made accordingly.

STUDENTS TRAINING MOBILITY (outgoing)

- It is the responsibility of the student to find a position in a company in EU. Before application finishes, student must upload official letter of acceptance with stamp and signature of the company. Without this letter, application cannot be taken into account
- It is the responsibility of the student to arrange accommodation. Internship company may help before deciding on a host company.
- Internship duration must be minimum of 2 month and maximum of 12 months.
- Students who want to do their internship after graduation are required to apply before their graduation.

Students are announced as *principal* and *substitute*, taking into account the grant quota according to their score ranking.

**The quota will be equal to the departments in case of a large number of applications. grant quota is distributed accordingly.*

From the side of our office next work should be provided:

- Organization of the orientation Program
- Learning Agreement preparation
- The grant contract should be signed,
- There must be a personal liability clause in the health insurance,
- Visa letter supposed to be issued,
- OLS exam will be sent to students' email addresses.

AFTER MOBILITY

After students' return next documents should be provided:

- Participation certificate obtained from the internship institution,
- Internship Report,
- Learning Agreement for Traineeship,
- Passport photocopies
- Participants Report

STAFF MOBILITY

STAFF MOBILITY TYPES

STAFF MOBILITY FOR TEACHING

STAFF TRAINING MOBILITY

STAFF MOBILITY FOR TEACHING

- Activity period excluding travel should be not less than ***two consecutive business days and not more than two months***.
- At least ***8 hours of lessons*** should be given in five days of mobility, excluding travel.
- In cases where the activity lasts longer than a week, compulsory course hours should be increased in proportion to the duration.

CALLING, APPLICATION AND SELECTION PROCESS

- The quota of agreements for mobility and the amount of grants allocated to the university will be announced.
- Participation for the first time takes priority.
- Administrative personnel are prioritized in the Training Activity.
- Disabled personnel are prioritized.
- Veteran personnel and martyrs and veteran spouses and children are prioritized.
- Prioritization is applied in the form of plus points during the evaluation.
- Priority is given to countries and institutions that have not participated in personnel mobility before, or to a small number of countries and institutions, and to personnel who want to perform mobility.

IMPORTANT DOCUMENTS:

- Interinstitutional agreement
- Application form (on the system)
- Invitation letter
- grant agreement
- Approved staff mobility agreement for teaching activity

STAFF TRAINING MOBILITY

Any staff employed in an ECHE holding higher education institution in Turkey can benefit from educational mobility in one of the program countries.

- The training to be received should be ***related to the field*** of the personnel.
- The duration of the activity can be at least ***2 days and at most 2 months***.

CALLING, APPLICATION AND SELECTION PROCESS

- The quota of agreements for mobility and the amount of grants allocated to the university will be announced.
- Participation for the first time takes priority.
- Administrative personnel are prioritized in the Training Activity.
- Disabled personnel are prioritized.
- Veteran personnel and martyrs and veteran spouses and children are prioritized.
- Prioritization is applied in the form of plus points during the evaluation.
- Priority is given to countries and institutions that have not participated in personnel mobility before, or to a small number of countries and institutions, and to personnel who want to perform mobility.

IMPORTANT DOCUMENTS:

- Application form (on the system)
- Invitation letter
- Grant agreement
- Approved staff mobility agreement for Training Training activity