

Annex B to ERASMUS+ Inter-Institutional Agreement

Institutional Factsheet:

1. Institutional Information

1.1. Institutional details

Name of the institution	Seconda Università degli Studi di Napoli
Erasmus Code	I NAPOLI09
Postal Address	Piazza Luigi Miraglia, 2, 80138 Napoli, Italia
Institution website	www.unina2.it/

1.2. Main contacts at International Office

Contact person	Dott. Renato Fabrocile
Responsibility	Head of International Office
Contact details	erasmus@unina2.it +39 0823274296/97/99

1.3. Departmental Erasmus Coordinators:

In each department, there is a contact person for international affairs. Often it is a Chairman/Chairwoman of the departmental Study Board.

Contact person	Prof. Beniamino Di Martino
Responsibility	Dipartimento di Ingegneria Industriale e dell'Informazione
Contact details	Beniamino.dimartino@unina2.it +39 081 5010282

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies		Italian	B1
Staff Mobility for Teaching		Italian	B1

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

2.2 Calendar

The semester dates will be published on the website

2.2.1 Nomination Deadlines: Applications/information on students nominated must reach our institution by:

Autumn term	1st semester or full academic year From April 1st until June 30th
Spring term	2nd semester deadlines From 1st September until 30th November

2.2.2 Decision Response

We will send our decision normally not later than three weeks after we have received the complete application documents. When accepted, the student will receive a conformation and additional information about his/her stay in Seconda Università degli Studi di Napoli by mail. The acceptance letter will be sent to the home institution by regular mail.

2.2.3 Transcripts of Records

A Transcripts of Records will be issued normally within 6 week after the assessment period has finished by the Examination Office. The original document will be sent to the home university by regular mail. It is the home university's responsibility to provide the student with this document.

3. Additional information

3.1 Grading system:

In the Italian grading system, students are graded according to a scale ranging from 0 to 30, with 18 as a passing mark. A cum laude may be added to the highest grade (30 e lode), as a special distinction.

The lowest passing grade is 18. The grades from 18 to 30 are all used.

<http://unina2.it/index.php/international>

3.2 Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details	Dott. Renato Fabrocile erasmus@unina2.it +39 0823274296/97/99
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3.3 Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm .

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	Dott. Renato Fabrocile erasmus@unina2.it +39 0823274296/97/99
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3.4 Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

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