

Annex B to ERASMUS+ Inter-Institutional Agreement

Institutional Factsheet:

1. Institutional Information

1.1. Institutional details

Name of the institution	Molde University College
Erasmus Code	N MOLDE01
Postal Address	Britvegen 2, 6410 Molde, Noruega
Institution website	http://www.himolde.no/Sider/side.aspx

1.2. Main contacts at International Office

Contact person	Ms. Anette Kristin Myrstad
Contact details	+47 71 21 41 05 Anette.myrstad@himolde.no

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies		English Norwegian	B2 B2
Staff Mobility for Teaching		English Norwegian	B2 B2

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

2.2 Calendar

The semester dates will be published on the website.

2.2.1 Nomination Deadlines: Applications/information on students nominated must reach our institution by:

Autumn term	1 st May
Spring term	15 th November

Decision Response: As receiving institution the University of XXX will send its decision within 8 weeks.

Transcripts of Records: A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

3. Additional information

3.1 Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details	Anette.myrstad@himolde.no
Website	www.udi.no http://kvalitet.hi.molde.no/KS_INT063

3.2 Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm .

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	Anette.myrstad@himolde.no
Website	http://kvalitet.hi.molde.no/KS_INT063

3.3 Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details	Anette.myrstad@himolde.no
Website	www.simole.no