

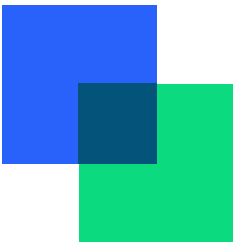
# Study Abroad Program at Hof University of Applied Sciences

Innovative, hands-on, international



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# Hof University: Focused on our students

- Founded in **1994** and run by the Free State of Bavaria
- A **student-centered** and innovative university **focusing on the career perspectives** of all our students
- Number of students: ca. 4,000
- **More than 20 % international students** from 60 nations
- Full-time professors and guest lecturers from industry
- Teaching based on **application-oriented knowledge** (projects with industry, site visits, interaction with practitioners)
- Strong **focus on career promoting activities** for students (career talks, field trips, seminars and trainings...)

## Student life: Active, authentic and fun




- **Modern study environment** on a very green campus
- Both the cities of Hof and Münchberg and the campuses are **safe** places to live and walk around
- **Active student life on campus** promoting the interaction between German and international students (common social and cultural activities, field trips, weekend excursions)
- **Free sports facilities on campus** (e.g. football, badminton, gymnastics, dancing)
- **24-hours access to computer labs and library**

## Our Mission

Our Mission

All students are **excellently educated** and cared for in our internationally oriented Green Tech University.

Our teaching is influenced by the ideas of **strong-practice orientation, open-mindedness** and **resource efficiency**.

-  Strong industry relations
-  Internationalization
-  Intelligent use of resources with emphasis on water and energy efficiency

→

# Important contacts

## **Head of International Office**

*University co-operations*

## **Susanne Krause (Ms)**

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## **International Student Coordinator incoming / outgoing**

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Department of Computer Science*

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## **Erasmus Coordinator**

*Erasmus co-operations*

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# Our study programs at a glance

	Language of instruction		
	German only	Partly in German/ partly in English	English only
<b>Bachelor's programs</b>			
<b>Business Department</b>			
Business Administration (B.A.)	☑		
Business Law (L.L.B.)		☑	
Economic Psychology (B.Sc.)	☑		
Economic and Organizational Sociology (B.A.)	☑		
International Management (B.A.)		☑	
<b>Engineering Department</b>			
Design and Mobility (B.A.)	☑		
Engineering Sciences (modular) (B.Eng.) incl. the following focus areas:		☑	
- Electrical Engineering (B.Eng.)		☑	
- Environmental Engineering (B.Eng.)		☑	
- Industrial Engineering (B.Eng.)		☑	
- Materials Engineering (B.Sc.)		☑	
- Mechanical Engineering (B. Eng.)		☑	
Innovative Textiles (B.Eng.)			☑
Textile Design (B.A.)		☑	
<b>Department of Computer Science</b>			
Business Information Systems (B.Sc.)		☑	
Computer Science (B.Sc.)		☑	
Media Informatics (B.Sc.)	☑		
Mobile Computing (B.Sc.)	☑		
<b>Department for Innovative and Interdisciplinary Sciences</b>			
Communication Design (B.A.)	☑		
Innovative Healthcare (B.Sc.)	☑		

	Language of instruction		
	German only	Partly in German/ partly in English	English only
<b>Master's programs</b>			
<b>Business Department</b>			
Applied Psychology (M.Sc.)	☑		
Compliance, IT and Data Protection (LL.M./M.B.A.)	☑		
Digital Business Management (M.Sc.)	☑		
Global Management (M.A.)			☑
Human Resources and Labor Law (LLM/MA)	☑		
Marketing Management (M.Sc.)	☑		
Supply Chain Management (M.Sc.)		☑	
Sustainability Law (LL.M.)	☑		
<b>Engineering Department</b>			
Composite Materials (M.Eng.)	☑		
Mechanical Engineering (M.Eng.)	☑		
Project Management (M.A.)	☑		
Sustainable Textiles (M.Eng.)			☑
Sustainable Water Management and Engineering (M.Eng.)			☑
<b>Department of Computer Science</b>			
Applied Research in Computer Science (M.Sc.)			☑
Artificial Intelligence and Robotics (M.Sc.)			☑
Computer Science (M.Sc.)		☑	



# Our services for international students: Putting your needs first!

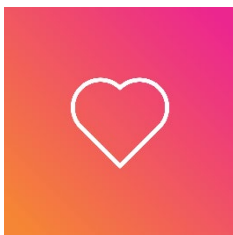
At Hof University, we put special effort into taking care of our international students. Students can look forward to a warm welcome culture and plenty of services from our International Office, including:

- \_ Support with finding accommodation
- \_ Orientation Period before start of studies
- \_ Intensive social and academic guidance
- \_ Assistance with administrative issues
- \_ Special social and cultural activities for integration
- \_ Free German language courses



## Student group "International Student Network" (ISN)

- \_ A group of highly motivated and active German and international students
- \_ Organize social activities for international students throughout the semester, like International "Stammtisch" (→ get together), joint social activities, e.g. city trips, cooking sessions, language café, karaoke night, bowling and much more



Connect to our international student community:

**Instagram → [hof.university.international](https://www.instagram.com/hof.university.international)**

UNIVERSITY MAGAZINE  
DIGITAL  
ENGLISH & GERMAN



Hof  
University  
Campus



# General information exchange program

## Academic calendar for exchange students

	Winter semester (1st semester)	Summer semester (2nd semester)
Nomination period for	April 1 – April 30	October 1 – October 31
Application period for	May 1 – May 31	November 5 – November 30
Orientation weeks (mandatory)	last 2 weeks of September	first 2 weeks of March
Lecture & exam period	October 1 - February 15	March 15 - July 31
Lecture-free period	February 16 - March 14	August 1 - September 30

## Language Requirements

For attending lectures in English or German, students need at least B2 according to the Common European Framework of Reference for Languages. Partner universities are in the responsibility of **only nominating students with at least B2** in the language of instruction.

## Workload

According to the guidelines of the European Commission, 60 credits represent the workload of a full year of study; the workload for one semester corresponds to 30 credits.

Credits are awarded only when the module has been completed and all required examinations have been successfully taken. Exchange students can take as many modules as they wish but it is advisable to take no more than 30 – 35 credits.

## Choosing your modules

**Undergraduate students** can choose their modules from any of our Bachelor's programs only.

**Postgraduate students** can choose their modules from any of our Bachelor's and Master's programs.

However, all exchange students must fulfill the requirements set by their home institution.

For a full list of modules available in English, please check the following link:

[Course catalogue English-taught modules](#)



# Application process



## Nomination by home institution

Every exchange student has to be officially nominated by the International Office of his/her home institution via our <https://hof.moveon4.de/form/622b30d1ce60dc6573236fd1/eng>.

Students need to be nominated before the end of our nomination period:

- For **winter semester: April 30**
- For **summer semester: October 31**

Afterwards, the nominated students will be informed by us about the application process.

## Application deadlines

Students need to apply before the end of our application period:

- For **winter semester: May 31**
- For **summer semester: November 30**

Admission letters will be sent after the application deadline at the latest.

## Required application documents

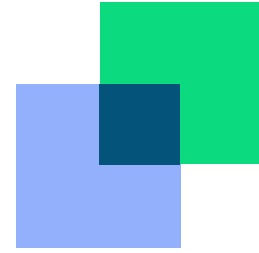
The following documents are required for an exchange program at Hof University:

- Current academic transcript of records in English language (PDF)
- Passport photo in high resolution (JPG, 300x400)
- Copy of passport or ID Card (for EU citizens) (PDF)
- *Letter of motivation (only double degree applicants)*
- *Short portfolio (only Textile Design applicants)*

## Semester contribution

Studying as an exchange student at Hof University is free of charge. You only have to pay an **administrative fee** to the Student's Union of **approx. 125 €/semester** (subject to change). This fee allows e.g. for price reductions in the cafeteria and refectory and includes free public transportation in Hof and Münchberg.

# Further information



## Visa requirements

The local German embassy gives information of visa requirements.

## Health insurance

The German government and the European Union have made it mandatory for all foreign students to have a [health insurance for the entire duration](#) of their studies.

Students from EU countries must present the European Health Insurance Card (EHIC). It is essential that the insurance card is valid for the entire study period.

Students from Non-EU countries need to take out either a private health insurance that covers the entire study period or a German statutory health insurance.

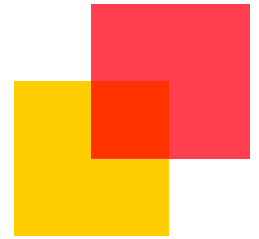
**For enrollment, it is mandatory to obtain a health insurance from a German statutory health insurance provider or to take out a sufficient private health insurance which is approved by one of the German statutory health insurance companies.**

## Orientation period

We offer an orientation period for all exchange students before the start of each semester. Students will meet the other internationals during several get-togethers and excursions in and around Hof. They will also be supported in administrative issues and be prepared for their semester at our university (timetable workshop, meeting the professors, campus tours,...).

Moreover, we provide intensive German language courses on different levels which are free of charge. Participation in our orientation program will guarantee a relaxed start before the actual lectures begin.

# Housing options and costs



## How to apply for a room

After students have been admitted by Hof University, they will receive information on the Housing application process. Every student can then choose his/her favorite type of accommodation via an online portal.

Exchange students from our partner institutions may either live

- in one of our student dormitories in a single room with a private bathroom or
- in a shared furnished flat in a single or a double room.

Accommodation costs **approx. 350 - 550 EUR per month**.

Please note: Rental contracts always run for a period of 6 or 12 months!

Winter semester:      September 1 to February 28

Summer semester:    March 1 to August 31



## Living expenses

In comparison to other German cities, the living costs in Hof are rather moderate (especially regarding rent). In general, students should have approx. 800-900 € per month at their disposal for their cost of living.

If a visa is needed, a financial proof of currently approx. 900 EUR per month (= EUR 10,800 per year) is required by the embassy.

Approximate cost calculation:

- |                                |                       |
|--------------------------------|-----------------------|
| — Rent:                        | EUR 350 - 550 / month |
| — Compulsory health insurance: | EUR 125 / month       |
| — Food + personal expenditure: | EUR 350 / month       |

**Estimated total:                                      about EUR 800 – 1.000 / month**

# The city of Hof: Cozy and safe



## The city of Hof:

- \_ About 45,000 inhabitants
- \_ Located at the top of Bavaria and in the heart of Europe
- \_ Cozy and safe place to live and walk around
- \_ **Well connected** by train to Munich, Berlin and other cities like Prague
- \_ Hof's region shows the **second-highest industrial density across Europe**, specialized in manufacturing machinery and plastic (automobile) parts, ceramics and textiles
- \_ Companies are mostly small and medium sized = hidden champions
- \_ Ideal location for all outdoor sports (hiking, cycling, skiing, climbing, ...)



# Interesting websites

- [Exchange students at Hof University](#)
- [FAQs Exchange students](#)
- [Hof University](#)
- [DAAD](#)
- [Study in Germany](#)
- [About Germany](#)
- [About Hof](#)



# University address and codes



Hochschule für Angewandte Wissenschaften Hof  
Hof University of Applied Sciences  
Alfons-Goppel-Platz 1  
95028 Hof, Germany  
[www.hof-university.de](http://www.hof-university.de)  
[international@hof-university.de](mailto:international@hof-university.de)

ERASMUS code: D HOF01  
EHCE: 28328-LA-1-2014-1-DE-E4AKA1-ECHE  
PIC: 949478002

**Looking forward to welcoming you in Hof!**