

**IMPULSA MASTER'S SCHOLARSHIPS
TERMS AND CONDITIONS OF SCHOLARSHIPS TO ENROL ON UNIVERSITY MASTER'S COURSES AT
TECNOCAMPUS, 2023/2024**

1. Aim.

The aim of these terms and conditions is to promote the incorporation of students onto university master's degrees for the academic year 2023/2024 by awarding scholarships upon registration. A competitive procedure is applied, prioritizing those students with better academic performance and stronger motivation, as well as taking into consideration their economic situation, as long as the candidate provides the documentation required.

The range of university Master's courses for the 2023/2024 academic year is as follows:

- Master's Degree in Entrepreneurship and Innovation (60 credits)
- Master's Degree in Logistics, Supply Chain and Maritime Business (60 credits)
- Master's Degree in Personal Training and Physical Sports Rehabilitation (60 credits)
- Master's Degree in Integrated Care in Chronicity and Ageing (Biannual, 30 credits per course)

2. Beneficiaries.

To qualify for Impulsa scholarships, those interested must meet the following requirements:

- a) Have been accepted onto the master's course for which the scholarship is requested.
- b) Enrol for the first time for all credits in the 2023/24 academic year, following the schedule of the Master's study plan (60 credits or 30 credits, in the case of the Master's in Integrated Care in Chronicity and Ageing).
- c) Students who are affected by a disability to a degree of or greater than 65%, may reduce the study load necessary to meet the enrolment requirement up to a maximum of 50%.

3. Financial endowment of the scholarships and payment to the beneficiaries.

3.1. The maximum overall amount allocated to this call is 16,000 euros, with a total of eight scholarships, two for each Master's degree. The first two students classified according to the score obtained in the criteria established in point 7, will obtain a scholarship of 2,000 euros each. For the Master's in Integrated Care in Chronicity and Ageing (biennial), the first two classified students will obtain a €1,000 scholarship each academic year.

3.2. This amount will be granted as a direct discount on the tuition fee to the person awarded the scholarship. If tuition has been paid in full before the resolution, the amount of the scholarship will be returned to the student by bank transfer. If the student has chosen to pay the tuition in instalments, the amount of the scholarship will be deducted from the amount that remains to be paid.

4. Deadline for submission of applications and documentation.

The following deadlines have been set:

- Master's in Entrepreneurship and Innovation; Master's in Logistics, Supply Chain and Maritime Business; Master's in Personal Training and Physical and Sports Rehabilitation: The deadline for submitting applications and documentation will begin on 03/05/2023 until 25/07/2023 at 2 p.m.
- Master's in Integrated Care in Chronicity and Ageing: The deadline for submitting applications will start on 03/05/2023 until 15/11/2023 at 2 p.m.

5. Applications and documentation.

5.1. Those interested must submit the scholarship application via the online form enabled for that purpose and attach the following documentation:

5.1.1. Compulsory documentation: the following documentation is essential to qualify for the scholarship. Failure to submit the documents will invalidate the application.

a) **Academic certification**: Personal academic certificate issued by the centre in which the prerequisite qualifications which provide access to the official Master's degree have been completed. This should clearly show an academic record with an average mark out of 10.

In the case of foreign records, candidates should present the "*Declaration of equivalence of the average grade of the academic record of studies taken abroad*" issued by the Ministry of Education, Culture and Sport of the Government of Spain, which can be obtained at the following [link](#). This document will only be effective if it is accompanied by the original official academic certificate or a duly accredited photocopy of the original, so that the data can be verified by the TecnoCampus. Similarly, when the language is different from Spanish or Catalan, the official or sworn translation of the academic certificate of the completed studies must be attached.

The Academic Management service reserves the right to determine other equivalent values in order to adapt to the weighting systems of each country. In the following [link](#) you can consult the equivalences of average grades of university studies carried out in foreign centres.

b) **Letter of Motivation**: Letter of motivation, indicating why you are applying for the Impulsa scholarship and why you think you are a suitable candidate to obtain it.

5.1.2. Optional documentation: assessment of the economic situation. In the event that the applicant wishes to gain points in this area, it will be necessary to provide the supporting documentation of the income obtained within Spanish territory, indicated in Annex I of these terms and conditions. It will be the candidate's responsibility to find the public bodies from which to obtain the necessary documents to present in order to demonstrate their financial situation.

Only documentation dated within the established deadlines will be accepted.

5.2. In view of the documentation sent by the candidate, the evaluation committee may ask for further documents it deems necessary to clarify their situation.

5.3. In the event that there are requests that do not meet the requirements established in these terms and conditions, the Academic Management will publish the list or lists of requirements on the web. Applicants have three working days, starting from the day after the date of publication of the list, to correct the defect or attach the mandatory documents. If you don't, you will be deemed to have waived your request.

5.4. All documents must be submitted in one of these two languages: Catalan or Spanish. Regarding the academic record, if it is in another language, it must be accompanied by the official sworn translation in Catalan or Spanish. The official sworn translation can be processed through a sworn translator authorized and registered in Spain, through any diplomatic or consular representation of the Spanish State abroad or through the consular or diplomatic representation in Spain of the applicant's country of origin.

6. Concession procedure.

6.1. The procedure for awarding these scholarships is that of competitive concurrence.

6.2. The instructing body for the procedure for awarding these scholarships is the evaluation committee that will be constituted, for this purpose, by the Academic Director of the Tecnocampus or a person whom he delegates, by the directors of the master's programs or a person whom they delegate and by the head of Academic Management of the Tecnocampus, who will act as secretary of the Commission.

6.3. The body competent to issue the grant award decisions is the Director General of the Tecnocampus Mataró-Maresme Foundation.

6.4. The assessment committee will draw up a valuation report in accordance with the award criteria established in point 7 of these rules. The report will include the classification of candidates in descending order and will be submitted as a proposal for award to the decision-making body, which will issue the corresponding resolution.

6.5. The decision to grant or deny the scholarship must be justified, and at least contain the identification of the person or people applying to whom the grant is awarded and the assessment obtained.

6.6. If between the date on which the award of the scholarships is made public and the start of the academic year, one of the beneficiaries drops out, the list will be updated automatically. Once the course has started, the decision on the scholarships will be final.

6.7. The assessment committee may propose not to award of one or more scholarships when it considers that the applications submitted do not sufficiently justify the established evaluation criteria.

7. Evaluation criteria.

7.1. The people who submit the scholarship application will be placed on the list for their chosen master's degree, and ranked by the score obtained.

7.2. To obtain a scholarship, you must achieve a minimum of 10 points on the compulsory assessment criteria (academic record and letter of motivation).

7.3. The assessment and weighting criteria for applications will be as follows:

Compulsory:

- a) Average grade listed on the academic record (5 to 10 points).
- b) Letter of motivation: Up to 5 points.

Optional:

- c) Applicants who wish to opt for the score based on their economic situation must provide the documentation indicated in Annex I of these rules. The income must have been received within Spanish territory and between 0 and 5 points will be awarded based on the three income thresholds of the family unit. Reference is made to the lower threshold brackets of family income, as set by the Royal Decree in force on the day of the start of the application submission period, which establishes the income and family wealth thresholds for Ministry scholarships. Failing this, the

following criteria set out in Royal Decree 154/2022, of February 22, will apply:

	Threshold 1	Threshold 2	Threshold 3
1-member household	€8,422.00	€13,236.00	€14,112.00
2-member household	€12,632.00	€22,594.00	€24,089.00
3-member household	€16,843.00	€30,668.00	€32,697.00
4-member household	€21,054.00	€36,421.00	€38,831.00
5-member household	€24,423.00	€40,708.00	€43,402.00
6-member household	€27,791.00	€43,945.00	€46,853.00
7-member household	€31,160.00	€47,146.00	€50,267.00
8-member household	€34,529.00	€50,333.00	€53,665.00

- At threshold 1, starting with the eighth member, 3,368.00 euros will be added for each new countable member of the family.
- At threshold 2, starting with the eighth member, 3,181.00 euros will be added for each new countable member of the family.
- At threshold 3, starting with the eighth member, 3,391.00 euros will be added for each new countable member of the family.

In order to obtain points, regardless of what the calculable family income is, the wealth thresholds of all the countable members of the family indicated in Annex I cannot be exceeded.

The following scores will be awarded based on the thresholds:

Threshold 1:	5 points
Threshold 2:	3 points
Threshold 3:	2 points
Others:	0 points

8. Resolution deadline.

The deadlines established for resolving and notifying the resolution are as follows:

- Master's in Entrepreneurship and Innovation; Master's in Logistics, Supply Chain and Maritime Business; Master's in Personal Training and Sports Physical Rehabilitation: September 29, 2023.
- Master's in Integrated Care in Chronicity and Ageing: December 15, 2023.

9. Notifications.

9.1. The granting or denial of the scholarship will be published on the TecnoCampus website. In addition to the aforementioned publication, scholarship applicants may be informed directly.

9.2. The awarding of the scholarship will be formalized in the registration document, which will be signed by the student. The discount applied to the registration fee will be clearly stated to be the award of the scholarship.

10. Claims.

10.1. Interested parties may file a claim against the resolution of concession or denial within three calendar days following the day of publication on the TecnoCampus website. The resolution will be final once the complaints period has expired.

10.2. Submission to the call implies acceptance of these terms and conditions. Any element that is not covered here will be resolved by the Assessment Committee.

11. Obligations of the beneficiaries.

The following are the obligations of the beneficiaries:

- a) Inform the TecnoCampus Foundation of all incidents affecting the status of the beneficiary.
- b) In the event of withdrawal or abandonment of studies during the course, the student must return the full amount of the scholarship.

12. Review and/or revocation of the scholarship.

Failure to comply with the obligations established in point 11 of these rules is cause for review and/or revocation of the grant.

13. Incompatibilities and concurrence.

The grants laid out in these regulatory terms are incompatible with any other grant obtained by the beneficiary for the same purpose that, when added together, exceed the cost of the studies that motivate the granting of this scholarship.

14. Protection of personal data.

In accordance with Regulation (EU) 2016/679, of April 27, 2016, relating to the protection of individuals with regard to the processing of personal data and the free movement of such data, as well as the Organic Law 3/2018, of December 5, of Protection of Personal Data and Guarantee of Digital Rights (LOPDGDD), Tecnocampus informs:

Data Processing Manager: FUNDACIÓ TECNOCAMPUS MATARÓ-MARESME, NIF G62034111 and address at Avinguda d'Ernest Lluch, 32 - 08302 Mataró (Barcelona), data protection delegate, **rgpd@tecnocampus.cat**, as Responsible for the Processing of the personal data provided in this document:

Purpose: The personal data provided will be processed for the purpose of this call for scholarships in the terms determined.

Legitimation: The basis that legitimizes the processing of personal data is the consent granted by the interested party when signing the scholarship application form, pursuant to article 6.1.a) of the RGPD.

Preservation: The data will not be kept longer than necessary for which they have been collected, unless there is a legal obligation.

Recipients: The data will not be transferred to third parties, except by legal obligation or with the express consent of the interested party.

Rights: The interested party may exercise their rights of access, rectification and deletion (right to be forgotten), data limitation, portability and opposition, by sending a letter, accompanied by a photocopy of the ID of the holder of the data, addressed to the General Secretariat of the Tecnocampus Mataró-Maresme Foundation (Avinguda d'Ernest Lluch, 32. 08302 Mataró) or email to; **rgpd@tecnocampus.cat**, as well as submitting a claim to the Catalan Data Protection Authority.

FUNDACIÓ TECNOCAMPUS MATARÓ- MARESME informs you that it complies with all the requirements established by the data protection regulations and with all the technical and organizational measures necessary to guarantee the security of personal data. You can obtain more information about the processing of your personal data on the following website: www.tecnocampus.cat.

For more information, contact:

STUDENT INFORMATION POINT – PIE
Tecnocampus. Edifici TCM1, planta 0
Avenida Ernest Lluch, 32 (Porta Laietana) 08302 Mataró (Barcelona)
pie@tecnocampus.cat Tel. 93 702 32 32

ANNEX I – Supporting documentation and calculation of computable family income and assets.

1. Documentation supporting family income:

- a) Income tax return **for the year 2022** (submitted in 2023) of all members of the economic family unit, of which you may attach an affidavit of the circumstances you consider appropriate.
- b) In the event that a member is not required to file an income tax return: the document containing the tax data for the **2022 financial year** issued by the Tax Agency **MUST** be presented.
- c) If there is any income, benefit, subsidy or such like that does not appear in the Income Tax Return or in the tax data document, supporting documents must be provided.
- d) Affidavit following the model indicated in Annex II of these rules, duly completed and signed, declaring that the economic income of the total computable family unit for the year 2022, is that which is accredited with the documentation presented.
- e) If the student claims financial independence, they will have to prove that the dwelling is in their name, presenting the photocopy of the lease contract or deeds of their habitual residence.
- f) **HISTORICAL certificate of collective coexistence** that includes all members of the family unit, issued by the municipality of residence, **showing the members as of December 31, 2022.**
- g) Photocopy of the national I.D. card (DNI), foreigner identity number (NIE) or passport of all members of the economic and family unit.

2. Computable family unit.

For the purposes of this procedure, the family unit must be that of December 31, 2022.

A computable member of the family unit is understood to be all those people who have a direct impact on the calculations of the income and assets threshold.

Those who appear in the municipal historical certificate of cohabitation are eligible members of the family unit. Specifically:

- The father and mother or legal guardian, in their place.
- The applicant.
- Single siblings under 25 years of age and living in the same family home as of 12/31/2022, or single siblings over 25 years of age if they are people with a recognized disability.
- Grandparents, if they reside at the same address. Only grandparents (without parents) cannot be included, except if this situation is duly justified and accredited (guardianship and custody of grandparents, death of parents, etc.).
- Any person living at the home of the applicant who has their own income and cannot justify renting a shared apartment.

For the composition of the family unit, the following assumptions can be made:

Family and economically dependent applicant:

- The father, mother, guardian or person in charge of the custody and protection of the student, if applicable, are considered members.
- In case of divorce or legal separation of parents:

If custody is shared, both of them must be included, their common children and the grandparents if they live at the same address.

If custody is not shared, the parent who has custody and, if they have custody, their new partner (whether or not they are married or registered as a de facto couple) must be

included, as well as siblings who live together at the same address.

If there is no ruling that dictates who has custody, it is understood that the applicant depends on both parents (father and mother) and, therefore, both must be included.

Independent applicant:

The applicant and their partner, if any, are part of the family unit (and/or children, if any).

This means that the student does not depend financially on the parents (therefore, whether or not they have income that allows them to live independently will be reviewed) and that they have ownership of, or hold the lease to, their habitual residence (rental or property). In any case, the income obtained must more than cover the general expenses of living alone and not depending on third parties. In all cases the date must be accredited as 12/31/2022.

3. Calculation of income and family assets.

3.1. To calculate **family income**, for the purposes of this procedure, the following criteria is used:

- a) Family income is obtained by aggregating the income for fiscal year 2022 of each of the eligible members who have obtained income, in accordance with the regulations governing personal income tax. In the event that they are not the main breadwinners, only 50% of the amount resulting from the corresponding personal income tax returns is added.

To determine the income of eligible members who have submitted the personal income tax return, the following procedure is followed:

First: taxable income is added to the taxable savings amount, excluding the negative net balances of capital gains and losses from 2017 to 2021 and the negative net balance of capital gains from 2017 to 2021 to be integrated into the taxable savings amount.

Second: subtract from the above result the amount paid following self-assessment.

- b) To determine the income of eligible members with their own income and who have not filed a personal income tax return, the procedure described in the previous paragraph is followed and the expenses incurred are subtracted from the result obtained.

3.2. Regardless of the calculated family income, scholarships will be denied to those households that exceed the indicated thresholds of **family assets** set below. For the purposes of establishing the calculation of the cadastral values of the urban or rural properties that belong to the family unit, those recorded in the Royal Decree in force on the start day of the application submission period are taken as reference. Failing that, the following criteria will be applied:

- a) The sum of the cadastral values of the urban or rural properties that belong to the family unit, excluding the habitual residence, cannot exceed the amount of 42,900.00 (forty-two thousand nine hundred) euros. In the case of municipalities in which the effective date of the last cadastral review is January 1 1990 and December 31, 2002, multiply the values by 0.49. In the event that the date of the aforementioned review is after December 31, 2002, the cadastral values will be multiplied by the following values:

By 0.43, those reviewed in 2003

By 0.37, those reviewed in 2004

By 0.30, those reviewed in 2005 and 2011

By 0.26, those reviewed in 2006 and 2009

By 0.25, those reviewed in 2007 and 2008

By 0.28, those reviewed in 2010

By 0.32 those reviewed in 2012

By 0.34 those reviewed in 2013

By 0.36 those reviewed in 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022

For properties located in the regional community of Navarra, the cadastral value will be multiplied in all cases by 0.50.

b) The sum of the cadastral values of the constructions located in rural properties, excluding the cadastral value of the construction that constitutes the family's habitual residence, may not exceed 42,900 euros, the multiplying coefficients being applicable to these constructions, depending on of the year in which the last cadastral review was carried out, as established in the previous section.

c) The sum of the cadastral values of the rural properties excluding the cadastral values of the buildings belonging to the eligible members of the family may not exceed 13,130 euros for each member.

d) The sum of all reduced net income from movable capital plus the positive net balance of all capital gains and losses belonging to eligible family members may not exceed 1,700 euros.

Subsidies received for the acquisition or rehabilitation of the habitual residence, the basic emancipation income, or the amount of prizes in cash or in kind obtained by participating in games, contests, raffles, or random combinations of up to 1,500 euros will not be included in this sum. The capital gains derived from the aforementioned prizes will be computed in accordance with the Personal Income Tax regulations.

The value of the elements indicating wealth referred to in this section will be determined in accordance with the provisions of the Personal Income Tax regulations for their worth as of 12/31/2022.

- When there are several of the elements indicative of assets, as described in the previous section, for the eligible members of the family, the percentage value of each element will be calculated with respect to the corresponding threshold. No points will be scored when the sum of the percentages exceeds 100.
- Points will not be given if the sum of the income indicated below obtained by all the eligible members of the family exceeds the amount of 155,500 euros:
 - a. Income from economic activities in direct estimation or objective estimation.
 - b. Income from a participation of eligible members developed through entities without legal personality or any other type of legal entity, once the percentage of participation in them has been applied to the total income of the activities.
- For the purposes of calculating the values of the elements referred to in the previous sections, 50% of the value of those belonging to any eligible member of the family will be deducted, excluding the main breadwinners.

ANNEX II – Sworn declaration document.**Sworn declaration****Details of applicant**

Surname and name		Tax I.D. number
Address		Post code
Town		
e-mail	Home telephone numb.	Mobile pone number

I declare:

That I do not have more income than that contributed by all eligible members for fiscal year 2022, in accordance with the rules of this call.

Signature:

Place and date:

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